

EPHRATA TOWNSHIP SUPERVISORS' MEETING

May 21, 2024

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
 Ty Zerbe
 Tony Haws
Twp. Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

There was no one in attendance to provide public comment on an item that was not on the agenda.

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the May 7, 2024 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

532 WEST TROUT RUN ROAD (COCALICO AUTOMOTIVE) – WAIVER OF LAND DEVELOPMENT

The Board of Supervisors were provided with a Waiver of Land Development for 532 West Trout Run Road and a proposed site plan along with a letter from Rettew Associates dated May 10, 2024. Mike Burkholder of Cocalico Automotive, was present to answer any questions that the board may have. Mike is proposing to build a 56' x 100' storage building on an existing tennis court on the property. The tennis court is currently used as a storage lot for his tow trucks and other vehicles. He will also be removing an old shed located next to the tennis court. Ron Hershey of Hershey Surveying also verified the flood plain location and the proposed building will not impact the flood plain area. Jim Caldwell stated that he had no storm water management issues and recommended approval.

A motion was made by Ty Zerbe to approve the Waiver of Land Development for Cocalico Automotive located at 532 West Trout Run Road per the justification provided. The motion was seconded by Tony Haws and carried unanimously.

STAFF REPORTS

Police Department – Sgt. Matt Randolph.

- **Monthly Report.** Sgt. Matt Randolph was in attendance and provided the Supervisors with a summary of the calls for service within Ephrata Township for the month of April totaling 381 incidents. There were 7 arrests and 27 traffic citations. The monthly report will be kept on file in the office.

Manager Steve Sawyer

- **Ephrata Borough Resolution – Undocumented Individuals.** Manager Sawyer presented to the Board of Supervisors a Resolution that was recently adopted by Ephrata Borough which provides direction to the police department when encountering undocumented individuals. Manager Sawyer stated that since the Ephrata Police Department provides law enforcement services to the Township, it would make sense for the Board to consider approval of a similar resolution. Matt Randolph stated that this resolution is consistent with the EPD's prior policies and procedures.

A motion was made by Tony Haws to approve the Resolution for Undocumented Individuals as presented. The motion was seconded by Ty Zerbe and carried unanimously.

- **Mark Martin – 1601 Lincoln Road – Request for Board Input on Proposed 2nd Dwelling Unit on the Farm.** The Board of Supervisors received an email from Diehm & Sons dated May 1, 2024 and a site plan showing a proposed second dwelling at 1601 Lincoln Road. This property is partially in Ephrata Township and Clay Township. The improvements are proposed in Ephrata Township and the Martin's are requesting the Township's input before moving forward with submitting a Land Development Plan. Mr. and Mrs. Martin were present to answer any question from the Board of Supervisors. Manager Sawyer recommended removing the lines on the plan designated as a possible subdivision, because the Township is opposed to the idea of a future subdivision. After discussion, The Board of Supervisors indicated that they did not object to the proposed location of the second dwelling unit. The Martin's can proceed with their engineering firm to prepare and submit a Land Development Plan for the project.
- **Resolution – PennDOT Electronic Access Agreement.** Manager Sawyer stated that a Resolution is required by PennDOT to authorize electronic access to PennDOT's systems. This is required for the Mohler Church Bridge Replacement Project. The design process will be starting in the near future.

A motion was made by Ty Zerbe approving Manager Sawyer, Township Manager to be the designated individual to sign the agreement to authorize electronic access to PennDOT's systems. The motion was seconded by Tony Haws and carried unanimously.

- **Resolution – Authorize Signer for PennDOT Mohler Church Bridge**

Agreements. A Resolution of the Township of Ephrata, Lancaster County, Pennsylvania, authorizing the Township Manager of Ephrata Township to be designated and directed to sign any and all Agreements entered into with the Commonwealth of Pennsylvania, Department of Transportation as it relates to the Mohler Church Road (T-668) Over the Cocalico Creek Bridge Replacement Project.

A motion was made by Tony Haws to approve the Resolution authorizing the Township Manager to be the designated and directed signer for the Department of Transportation as it related to the Mohler Church Road Bridge Agreements as presented. The motion was seconded by Ty Zerbe and carried unanimously.

- **Purchase of Brush Cutter Attachment for Skid Loader.** Manager Sawyer presented to the Board of Supervisors estimates to purchase a Brush Cutter Attachment for the Bobcat Skid loader. The Township has been renting a brush cutter to mow around the trees and shrubs at the Autumn Hills project. It will be more cost effective in the long run to purchase a brush cutter attachment. The Board was in favor of purchasing a brush cutter attachment but wanted staff to conduct further research on other options prior to making a purchase.

Township Engineer Jim Caldwell reported that the following plans/projects are in the review process:

- MCC – Revised Final Plan
- Akron Road Culvert Project – Bid Preparation
- Ephrata Crossings - Financial Security Reduction

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws stated that there was nothing to report that has not already been discussed.

A motion was made by Tony Haws to adjourn the meeting at 8:44 A.M. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe