

EPHRATA TOWNSHIP SUPERVISORS' MEETING

July 18, 2023

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
Tony Haws
Ty Zerbe
Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Engineer: Melissa Kelly
Police: Sgt. Matt Randolph

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

There was no one in attendance.

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the June 20, 2023 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

NORTHERN LANCASTER COUNTY REGIONAL POLICE PROPOSAL & STUDY LT. JOSH KILGORE, SGT. DAVE BURDIS, BECKY BORNE, ADMINISTRATIVE ASSISTANT

Manager Sawyer stated that in March of this year, Ephrata Township formally requested that the Northern Lancaster County Regional Police Department complete a study and prepare a proposal for Ephrata Township to become a member of their police department in the future. The current contract with Ephrata Borough will end on December 31, 2024. Lieutenant Josh Kilgore was in attendance to give a power point presentation of the proposal and study that was just recently approved by the NLCRPD Commission. Also in attendance was Sergeant David Burdis and Becky Borne, Administrative Assistant. The Power Point presentation included information concerning staffing, coverage, buy-in costs, start-up costs, contribution percentages and the estimated costs for Ephrata Township. A decision from Ephrata Township would be needed by the fall of 2023 for the NLCRPD to begin providing police service to Ephrata Township on January 1, 2025.

Lt. Kilgore stated that the most challenging issue will be the hiring of an additional 10 new officers.

Clark Stauffer thanked Lt. Kilgore for his presentation. The Board of Supervisors will review the proposal and will contact the Northern Lancaster County Regional Police Department with any questions.

515 NORTH READING ROAD – REVISED FINAL LAND DEVELOPMENT PLAN

The Board of Supervisors were provided with a Rettew Associates review letter dated May 20, 2023. Scott Cover, owner of 515 North reading Road LLC, presented the Revised Final Land Development Plan and was available to answer any questions. Scott Cover is proposing to construct a 5,000 SF addition onto the existing building which is occupied by his tenant Farmstead Gourmet. The proposed building addition will be used as storage/assembly space to improve the operations of the existing Gourmet business operations. Melissa Kelly of Rettew Associates stated that it was a clean plan and recommended approval. No waivers were requested.

A motion was made by Ty Zerbe to approve the Revised Final Land Development Plan for 515 North Reading Road subject to Rettew Associates letter dated May 20, 2023. The motion was seconded by Tony Haws and carried unanimously.

STAFF REPORTS

Police Department – Sgt. Matt Randolph.

Sgt. Matt Randolph was in attendance and provided the Supervisors with a summary of the calls for service within Ephrata Township for the month of June totaling 421 incidents. There were 14 arrests and 16 traffic citations. The monthly report will be kept on file in the office.

Manager Steve Sawyer

- Ephrata Youth Soccer – Fall Field Reservation Request. Manager Sawyer notified the Board of Supervisors that the Ephrata Youth Soccer submitted a Fall Field Reservation Request as in prior years. Ephrata Youth Soccer will also provide a Certificate of Insurance.

A motion was made by Tony Haws approving the Ephrata Youth Soccer's Fall Field Reservation Request as presented. The motion was seconded by Ty Zerbe and carried unanimously.

- Cocalico Creek Restoration Project – Payment Application. Manager Sawyer stated that the project has been completed and that a final walk through was completed on July 5th. The landscaper will be coming back in the fall to do some reseeded and possibly tree replacement if needed per the contract. Manager Sawyer stated that the access to the parking lot is still closed. The Township has ordered a sign posting the rules and it will be installed in the near future. Manager Sawyer requested authorization to open the access to the parking lot upon the completion of installing the sign. The Board of Supervisors directed staff to open the parking lot area and install the rules sign as soon as it is received.

- **Choice Communications Proposal – CCTV Cameras – Municipal Complex.** Choice Communication prepared an estimate for CCTV Cameras to be installed at the Township Municipal Campus in the amount of \$4,932.00. It was discussed that maybe one more camera should be installed to show the rear of the parking lots/buildings. Sgt. Randolph reviewed the quote and locations chosen by Choice Communication and stated that having additional channels to be able to add cameras if needed in the future would be his only suggestion. It was discussed that the quote currently shows the capacity for 8 cameras and enlarging the number of cameras depending on the added cost may be a good option.

A motion was made by Ty Zerbe to authorize staff to get further pricing for additional camera capacity and the addition of one other CCTV Camera be installed in the rear of the building. Staff was directed to get verbal approval from at least two (2) Supervisors when the new proposal is received with the additional cost. The motion was seconded by Tony Haws and carried unanimously.

- **CB Burkholder – Detour Update.** Manager Sawyer stated that the contractor doing the sewer extension has encountered a large quantity of limestone which will extend the duration of the road closure of Moher Church Road and/or North State Street. Manager Sawyer stated that there were a couple detour signs that needed to be changed slightly, but over-all the detour is adequate and per the approved plans.
- **Snakehead Fishing Event Update.** Manager Sawyer stated that the event is scheduled for July 22, 2022 beginning at 3pm. Sgt. Randolph stated that he will reach out to the officers scheduled to be on duty that day and advise them of the event. Four (4) registrations have been received.

Township Engineer – Melissa Kelly reported that the following plans/projects are in the review process:

Tommy's Carwash – As-built Plans
Schmidt Ridge Avenue - Revised Plan

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws stated that he had nothing additional to add to the meeting.

July 18, 2023 Supervisors' Meeting minutes continued

A motion was made by Tony Haws to adjourn the meeting at 8:38 A.M. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe