



**EPHRATA TOWNSHIP BOARD OF SUPERVISORS
AGENDA
March 4, 2025**

1. Meeting called to order by Chairman Clark Stauffer at 7:00 P.M.
2. Pledge of Allegiance to the Flag.
3. Public Comment Period on Non-Agenda Items.
4. Approval of the minutes from the February 18, 2025 meeting.
5. Staff Reports
 - Manager – Steve Sawyer
 - March Zoning Hearing Board Applications
 - Lancaster County Conservation District – MOU
 - Time Extensions – Concrete Walls Unlimited and Jonathon Martin
 - Allen Auker / 332 East Mohler Church Road SWM Plan – Financial Security Reduction
 - Request to Install Bat Houses at the Community Park
 - 2025 Salt / Snow Removal Budget Status Report
 - Planning Commission Appointment
 - Solicitor – Tony Schimaneck
 - Township Engineer- Jim Caldwell
 - Plans Under Review
 - Administrative Actions
 - Approval of payment of bills
 - Correspondence – Secretary

EPHRATA TOWNSHIP SUPERVISORS' MEETING

February 18, 2025

The Ephrata Township Supervisors met on this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
Ty Zerbe
Tony Haws
Twp. Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Bookkeeper: Valerie Roark
Engineer: Jim Caldwell
Police: Lt. Matt Randolph

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the February 4, 2025 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

JEFF BURKHOLDER SHOP SKETCH PLAN – MATTHEW KADWILL, NYE CONSULTING

Jeff Burkholder and Matthew Kadwill of Nye Consulting were present to present a Sketch Plan proposing a contractor's shop building, parking and storage area on Mr. Burkholder's 2.1-acre vacant lot on Glenwood Drive. This lot is adjacent to his current Outback Commercial Property and his mother's farm. It is in the Mixed Use Zoning District. The proposed shop is planned to be leased to a construction company that would primarily store construction material and vehicles. There are ten proposed parking spaces for the proposed use. Screening and setbacks to neighboring properties were discussed. Mr. Kadwill requested feedback from the Board of Supervisors prior to submitting a formal Land Development Plan. Jim Caldwell, Township Engineer stated that the Sketch Plan shown at the Meeting addressed items in Rettew's Review Letter dated January 31, 2025 and the plan is pretty straight forward. The Board of Supervisors did not have any objections or concerns with Mr. Burkholder's project as shown on the sketch plan presented.

HIGH ASSOCIATES – REQUEST TO REMOVE PLAYGROUND @ FIELDCREST APARTMENTS

High Associates purchased Stone Creek Apartments in the Fieldcrest Community approximately a year ago. On the lot now owned and maintained by High Associates is a playground that was installed when the development was completed and was shown on the recorded Fieldcrest Subdivision and Land Development Plan. High Associates is requesting permission to remove the playground and erect a 12' X 30' storage building to be used for essential maintenance equipment and supplies. Manager Sawyer stated that the Township received an email stating that the HOA of Fieldcrest has no objections to the removal of the playground.

A motion was made by Ty Zerbe to approve the removal of the playground located on the Stone Creek Apartments lot which is owned and maintained by High Associates per the justification provided. The motion was seconded by Tony Haws and carried unanimously.

STAFF REPORTS

Police Department – Lt. Matt Randolph.

Lt. Matt Randolph was in attendance and provided the Supervisors with a summary of the calls for service within Ephrata Township for the month of January totaling 430 incidents. There were 16 arrests and 12 traffic citations. In addition, the Supervisors were provided with reports from January of 2024 and December of 2024 for comparisons. The monthly report will be kept on file in the office.

Manager Steve Sawyer

- **Parkview Heights Road Paving Project – Resolution & Intergovernmental Agreement.** Manager Sawyer stated that both the Township and Ephrata Borough share a portion of Parkview Heights Road, and a Paving Project is being planned this year. Ephrata Borough has approximately 625 LF portion of the overall proposed project. Manager Sawyer stated that a Resolution approving an Intergovernmental Agreement has been prepared that covers the details of the project. The Parkview Heights agreement uses the same language that was in the 2024 Agreement for the Hammon Avenue paving project. This Resolution and Agreement will also be presented to Ephrata Borough's Highway Committee at their next meeting. Manager Sawyer stated that it is cost effective to work together with adjoining municipalities when a roadway is shared such as this.

A motion was made by Tony Haws to Approve the Resolution authorizing the Intergovernmental Agreement with Ephrata Borough for the Parkview Heights Road paving project. Ephrata Borough's portion of the project will be 625 feet. The motion was seconded by Ty Zerbe and carried unanimously.

- **2025 Escalator Clause for Asphalt Bids.** Manager Sawyer requested approval of a Resolution for the price adjustment of bituminous materials for small quantities. This Resolution will allow an escalator clause for bituminous material to be included as part of Ephrata Township's 2025 bids for road projects and materials. The escalator clause will follow PennDOT regulations.

A motion was made by Ty Zerbe to approve the Resolution for price adjustment of bituminous materials for small quantities for Ephrata Township 2025 bids for road projects and materials. The motion was seconded by Tony Haws and carried unanimously.

- **Ephrata Area Baseball Association – Spring Field Reservation Request.** The Township received a request from the Ephrata Baseball Association to reserve the baseball field at the Ephrata Township Community Park from March 1st through July 31, 2025. This is the same request and use that has been permitted in the past. A Certificate of Insurance was also provided.

A motion was made by Tony Haws to approve the field reservation request from Ephrata Baseball Association to reserve the baseball field at the Ephrata Township Community Park as presented. The motion was seconded by Ty Zerbe and carried unanimously.

In addition, the Township received a request from the Ephrata Youth Baseball Association requesting approval of a program to install advertising signs on the fence of the Ephrata Township Community Park ball field for fundraising purposes. Akron Borough and Clay Township have also received the same requests for their fields. Manager Sawyer stated that the request was to start this program in 2026. There was no action taken by the Board of Supervisors at this time.

- **Planning Commission Appointment.** Manager Sawyer stated that Lamar Stauffer, a Planning Commission member since 2002, passed away in early February. Sympathy flowers were sent to the family. Manager Sawyer requested that the Board of Supervisors provide suggestions for a possible replacement.
- **Upcoming Municipal Meetings – LCPC, LCCD, LCATS and Ephrata Public Library.** Manager Sawyer provided the Board of Supervisors with a list of events being held this spring for the Board of Supervisors to attend. Manager Sawyer requested the Board to notify staff of their availability to RSVP for each event in the near future.

Township Engineer Jim Caldwell reported that the following plans/projects are in the review process:

Blue Ridge Cable – Plan Reviews for Highway Occupancy
Martin Energy Land Development Plan
E. Mohler Church Subdivision – Lot #9
Allan Auker – As-built Plan & Financial Security Reduction

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

There was no additional information to add to the meeting.

A motion was made by Tony Haws to adjourn the meeting at 8:48 A.M. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe

PUBLIC NOTICE

The Ephrata Township Zoning Hearing Board will hold a public hearing on March 18, 2025 at 7:00 P.M. at the Ephrata Township Municipal Building, 265 Akron Road, Ephrata, PA 17522. Purpose of the hearing is to consider the following requests:

1. A request for a Special Exception and/or Variance under Section 401.B.2.p of the Ephrata Township Zoning Ordinance to establish a short-term rental use at 22 Garden Spot Road, Ephrata, PA. The applicant and property owner is Gerald Hoover, 20 Garden Spot Road, Ephrata PA. The property is located in the Agricultural Zoning District.
2. A request for a Special Exception and or Variance under Section 403.B and Section 512.C of the Ephrata Township Zoning Ordinance. The applicant and property owner is Gerald Hoover who is seeking approval to keep a horse on the property to be used for transportation. The property is located at 284 South Market Street, Ephrata, PA in the Residential Medium Density Zoning District.

If you need special assistance to attend this meeting, please contact the Township Office.

Ephrata Township Zoning Hearing Board



LANCASTER COUNTY Conservation District

To: Lancaster County Township and Borough Managers
From: Christopher M. Thompson, District Manager
Date: February 2025
Re: 2025 Memorandum of Understanding

The Lancaster County Conservation District (LCCD) is celebrating our 75th anniversary this year. For about a quarter of that time, we have maintained a Memorandum of Understanding (MOU) with our Municipal partners to outline the scope and scale of responsibilities and expectations between our two organizations.

The attached 2025 Municipal MOU is a revised copy of the MOU we last offered in 2022. There are not many changes to the new document, but the revisions we did make were reflective of changes to the state programs as well as a response to questions and comments we received from you.

For the municipalities that are subject to the Municipal Separate Storm Sewer System (MS4) reporting protocols, an executed MOU has an added value of serving as the documentation required to satisfy several Minimum Control Measures (MCM).

After May 1, 2025, the 2022 version will become void. Therefore, this 2025 MOU requires action by your municipal board.

Please return only a signed copy of the Execution page and Attachment A – Municipal Contact Information, pages 15-16, in the enclosed self-addressed envelope by May 1, 2025. Please reflect the positive action in your meeting minutes and keep a copy of the full 2025 MOU document for your records.

If you have questions regarding the 2025 MOU, the District has schedule four Municipal outreach meeting in March (see the attached schedule) and encourages your supervisors and staff to attend the meeting that best suits their location and schedule. If you still have questions after the outreach meetings or would like a district representative to present the 2025 MOU to your Board, please contact the office at (717) 299-5361 x 5 to discuss the options.

Sincerely,

Christopher M. Thompson, District Manager

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
LANCASTER COUNTY CONSERVATION DISTRICT
AND
EPHRATA TOWNSHIP**

WHEREAS, the Lancaster County Conservation District, hereafter referred to as "LCCD", and EPHRATA TOWNSHIP, hereafter referred to as Municipality, have common areas of responsibility in serving the citizens of EPHRATA TOWNSHIP and

WHEREAS, there are common areas of work that require communication and support of each of these parties to the other party, and

WHEREAS, the District and the Municipality desire to formalize their interactions in relation to common programs and responsibilities, and

WHEREAS, this Memorandum of Understanding will serve as a foundation for a cooperative and mutually beneficial working relationship between the District and the Municipality,

NOW THEREFORE, the parties agree to jointly enter into this Memorandum of Understanding. The Memorandum of Understanding which has six component parts as listed herein:

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I. Erosion & Sediment Pollution Control/NPDES for Stormwater Discharges Associated with Construction Activities	2
II. Chapter 105- Dam Safety & Waterway Management	6
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2. Plan Reviews and Permitting:

- a. Receive all applications and E&S plans required by NPDES permitting regulations and complete administrative and technical reviews within time frames established by PA DEP.
- b. Receive all E&S plans either required by municipal ordinance or submitted voluntarily, and complete reviews of the plans within time frames established by the LCCD.
- c. Within 5 calendar days of a review action, the LCCD will forward to the municipality, applicant and/or responsible party:
 - I. Notice of NPDES Permit decisions including, but not limited to, permit and plan approvals, renewals, deficiency letters, denials and withdrawals.
 - II. Notice of E&S plan decisions where NPDES Permits are not required including approvals and deficiency letters.

3. Inspections:

- a. The LCCD will inspect earth disturbance activities to ensure that the implementation and maintenance of the E&S plan and Chapter 92 E&S practices are in compliance with the approved E&S Plan, the NPDES Permit and Chapter 102 regulations.
- b. Inspections will be performed:
 - I. At a minimum, in compliance with PA DEP inspection schedules for permitted projects.
 - II. At the request of the municipality.
 - III. Within 8 calendar days of receipt, in response of a complaint from the municipality or the public.
 - IV. Routinely, as time, workload, or staffing resources may allow.
- c. Within 8 calendar days of completion the LCCD will forward to the municipality and applicant or responsible party:
 - I. Inspection reports resulting from complaint investigations and other inspections
- d. Initiate enforcement actions within the scope of the delegation agreement between the LCCD and the PA DEP.

2. Notice and Referral to the District:

- a. Forward complaints involving earth disturbance activities to the LCCD within 10 calendar days of receipt for inspection.
- b. Forward all questions related to the preparation of E&S plans and NPDES permit applications to the LCCD.
- c. Notify the LCCD of the receipt of a building permit application involving earth disturbance of one acre or more within five (5) working days of receipt. **(Required under 25 PA Code §102.42).**
- d. Forward to the LCCD an Act 167 consistency letter to confirm that the proposed projects meet the intent of the municipality's stormwater management ordinance, if covered under an approved Act 167 ordinance.
- e. Forward to the LCCD copies of municipal engineer review letters when comments pertain to the E&S plans, stormwater management plans, and/or NPDES applications.
- f. Coordinate pre-application meetings with the LCCD whenever possible.
- g. Complete **Attachment A**, contained in this MOU, to better facilitate communications between the municipality and the LCCD.

3. Municipal Approvals and Actions:

- a. Before issuing any Municipal permits or approvals, with the exception of local stormwater approvals, the municipality will require evidence of an issued Individual NPDES Permit, authorized General NPDES Permit or approved E&S Permit if required, or an approved E&S plan where municipal regulations require an approved E&S plan where NPDES or E&S permits are required. Per Section 102.43, municipalities may not issue building or other permits to applicants proposing earth disturbance activities requiring a permit under Chapter 102.
- b. Where violations of Chapter 102 or NPDES permitting regulations are discovered, the municipality will cooperate with the LCCD to document and resolve the violations. Cooperation may entail providing access or copies of approved subdivision or land development plans, issued permits, review comments, revocation of municipal permits and other reasonable measures legally and practically available to the municipality.
- c. Encourage the preservation and responsible use of all of Lancaster County's natural resources.

III. NPDES Municipal Separate Storm Sewer Systems **(MS-4 – NPDES Permit PAG-13)**

PURPOSE: Many municipalities in Lancaster County and the County itself are subject to NPDES permit requirements for Municipal Separate Storm Sewer Systems (MS4). The purpose of this agreement is to coordinate, where possible and desirable, the activities of the municipalities and the county associated with MS4 permit requirements. While not all requirements lend themselves to coordination, several of the requirements are such that coordination will result in decreased compliance cost and greater efficiency for both the municipality and county. The following details the municipal and LCCD responsibilities by Minimum Control Measure (MCM)

MCM 1 – PUBLIC EDUCATION AND OUTREACH

DISTRICT RESPONSIBILITIES: In carrying out the intent of this memorandum, the LCCD shall, within the limits of its capabilities:

- a. Distribute an educational publication to developers, contractors, farmers and other stakeholders in Lancaster County, once per permit year at minimum.
- b. Maintain on the LCCD website, information related to stormwater regulations, educational materials and resources. It is recommended that Municipalities provide a link from the municipal website, if available, to the LCCD website.
- c. Annually, no later than 30 days after the end of the permit year, provide a summary to each regulated municipality of the above activities and any other educational activities conducted by the LCCD that would be applicable for MS4 permit compliance. Where possible, copies of the educational materials, the dates distributed and a summary or list of those the material was distributed to will be included in the summary.

MUNICIPAL RESPONSIBILITIES In carrying out the intent of this memorandum, the municipality shall, within the limits of its capabilities:

- a. Annually, no later than 30 days prior to the end of the permit year, provide a summary to the LCCD of the use and or distribution of educational posters.
- b. Where practical and applicable, notify the LCCD at least 15 calendar days in advance of municipal public outreach events where the LCCD could play a role in providing public outreach.

MCM 2 – PUBLIC PARTICIPATION

- c. Annually provide the LCCD with a list of contacts, their company, address, email and phone number, as to where the municipality would like copies of correspondences sent.
- d. Provide copies of ordinances related to stormwater management, erosion and sediment control and illicit discharges. The municipality will provide the LCCD with copies of any revised ordinances within 30 days of adoption.

IV. AGRICULTURAL RELATED ACTIVITIES **(MANURE MANAGEMENT & EROSION CONTROL)**

PURPOSE: To conserve the agricultural resources of Lancaster County, by educating local municipalities and the public. This document encompasses but is not limited to, Nutrient Management, erosion control on farms, and compliance related topics.

DISTRICT RESPONSIBILITIES: In carrying out the intent of this memorandum, the LCCD is a clearing house of information relating to agricultural farming. The following items are available to municipalities across Lancaster County.

- a. Administer the State's Act 38 program, also known as the Nutrient Management Law. LCCD staff reviews nutrient management plans, conducts onsite yearly status reviews relating to nutrient application. These plans are developed on an animal density calculation. Any operation that has over 2.0 Animal Equivalent Units (AEU's)/Acre, is required to have an approved Act 38 Nutrient Management Plan.
- b. The Commonwealth also requires farmers to have a Manure Management Plan (Chapter 91.36), developed for every farm that produces or applies manure on their ground, no limit on size or scope of operation. Once farm size reaches certain thresholds based on livestock, further requirement for nutrient management may be required (such as Act 38 or CAFO). These plans must be available upon request for review from the landowner/operator on site, but are not required to be submitted for review or approval.
- c. Erosion and Sediment Control on farming operations:
 - i. The LCCD will oversee PA Code Chapter 102.4(a) (Erosion & Sediment Control) relating to agriculture operations. Chapter 102.4 requires all farming operations that disturb over 5,000 sq. ft. to have a Conservation Plan or Ag E&S plan developed and implemented. This also includes heavy use areas and no-till as earth disturbing practices. These plans must be available upon request for review from the landowner/operator on site, but are not required to be submitted for review or approval.
- d. The LCCD will offer Technical Assistance for farming operations within the county. This technical assistance can be used by the farming landowner/operator to help with the implementation of BMPs found within their Conservations Plans. When needed, for BMP implementation, a reviewed design packet will accompany, along with spot inspections of construction implementation, and certification.
- e. Conduct complaint investigations regarding nutrient and sediment pollution events. (See Attachment B)

V. Education & Outreach

PURPOSE: The mission of the LCCD is to promote stewardship of the land, water, and other natural resources; and to make all citizens aware of the interrelationships between human activities and the natural environment; to provide assistance for current efforts in natural resource conservation; and to develop and implement programs which promote the stewardship of natural resources; while enlisting and coordinating help from public and private sources in accomplishing this mission. The education departments of the LCCD serve as a beginning point for many of our goals. Educating the public about our county's natural resources is a primary goal. Through education we can protect, preserve and promote the mission of the LCCD.

V.I Watershed Program

PURPOSE: The LCCD's Watershed Program goals are to educate, create and foster grassroot volunteer watershed efforts, water quality monitor, and be a resource on all things water related in Lancaster County. The Watershed Coordinator for the LCCD should be used as a resource tool by community members, businesses, schools, and especially municipalities. Items the Watershed Program can deal with include, but are not limited to, stream water quality, wetlands, stormwater education, volunteer conservation efforts, and many additional issues. One of the ultimate goals of the watershed program is to get local streams off the state's list of impaired waterways. This goal can be accomplished through combined efforts from the LCCD, surrounding landowners, businesses, and the municipality. This MOU outlines general areas of cooperation between both parties.

DISTRICT RESPONSIBILITIES: In carrying out the intent of this memorandum, the LCCD shall, within the limits of its capabilities:

- a. Help to keep all municipalities informed of local watershed associations/group activities within their jurisdiction. The types of activities these organizations conduct can assist municipalities in their MS4 requirements. (i.e. public education and public participation)
- b. Provide the municipality with any volunteer water monitoring data that may be gathered for streams within your municipal boundary. All of this data can be found on the Lancaster County Watersheds website, www.lancasterwatersheds.org, under the volunteer monitoring data tab.

PURPOSE: The purpose of this agreement is to define educational programs provided by the LCCD and available to the municipalities and the county. The mission of the LCCD is the stewardship of land, water, and other natural resources. The LCCD administers and participates in a variety of programs to protect and promote the wise use of natural resources.

DISTRICT RESPONSIBILITIES: In carrying out the intent of this memorandum, the LCCD shall, within the limits of its capabilities:

- a. Develop and present lessons and programs designed to address the PA Department of Education Environment and Ecology Standards for teachers, students, community organizations, watershed organizations, and the public within municipalities.
- b. Publish and distribute educational materials for teachers, students, and the public.
- c. Provide educational materials requested by municipalities for schools or public outreach.

LCCD Education Program Links

- www.lancasterconservation.org
- www.lancasterwatersheds.org

MUNICIPAL RESPONSIBILITIES: In carrying out the intent of this memorandum, the municipality shall, within the limits of its capabilities:

- a. Notify the Conservation LCCD when possible and applicable of municipal public outreach activities or events where the LCCD could be of assistance in providing educational presentations or materials.
- b. Notify the Conservation LCCD of public participation events, as appropriate.
- c. Post educational materials or programs available from the LCCD, as appropriate.

V.3 Agricultural Ombudsman Program

PURPOSE: The PA Agricultural Ombudsman Program handles public relations, education and conflict management related to agriculture. The Program offers statewide liaison services to communities on issues affecting agriculture, land use, environment and planning. The Ombudsman Program focuses on pro-active education, but has re-active responsibilities, too. The Agricultural Ombudsman is not an advocate for any particular party, but seeks to achieve a satisfactory resolution to disputes through training and education.

DISTRICT RESPONSIBILITIES:

- a. Serve as an intermediary between agricultural producers and municipalities, Conservation Districts and regulatory authorities, and to assist producers in navigating applications and permit and plan review processes to ensure the producer is treated fairly and expeditiously in that process, while ensuring municipalities, Districts and regulatory agencies that the producer has met all the applicable requirements.

VI. EXECUTION

This Memorandum of Understanding shall become effective only after it has been adopted by vote of the governing bodies of both parties. Signatures must be those of a member of the governing body authorized to sign for the governing body.

This Memorandum of Understanding may be terminated by either party for any reason. Termination of this Memorandum of Understanding must be by certified mail. Termination shall become effective 30 days after receipt of the notice of termination.

This Memorandum of Understanding shall be reviewed periodically by either or both parties and may be amended by mutual consent of both parties.

With the execution of this Memorandum of Understanding any previous Memorandum of Understandings between the Municipality and the District shall be invalid.

LANCASTER COUNTY CONSERVATION DISTRICT

By: Sonia Wasco
Title: Sonia Wasco, Chairwomen
Date: January 2025

By: _____
Title: _____
Date: _____

(SIGN AND RETURN THIS PAGE ALONG WITH THE NEXT PAGE, ATTACHMENT A)

**ATTACHMENT B
COMMON COMPLAINT CONTACTS LIST**

Complaints that the Lancaster County Conservation District has Authority to Respond to:

Soil Erosion from Ag Operations

Agricultural Compliance Coordinator, Kevin Seibert
(717) 874-2524
(If unavailable, see "Other Organizations")

Soil Erosion from Construction Sites

E&S Program Manager, Adam Stern
(717) 874-2546
adamstern@lanasterconservation.org

E&S Technical Manager, Eric Hout
717-874-2519
erichout@lanasterconservation.org
(If unavailable, see "Other Organizations")

Manure

Agriculture Compliance Coordinator, Kevin Seibert
(717) 874-2524
(If unavailable, see "Other Organizations")

Act 38 Nutrient Management Law

Agriculture Department Manager, Kevin Lutz
(717) 874-2527

OR

State Conservation Commission
Brady Sealy
717-705-3895

Flies

Pennsylvania Agriculture Ombudsman Program,
Shelly Dehoff
(717) 874-2547
(717) 880-0848
ShellyDehoff@lanasterconservation.org

Biosolids

Kevin Seibert, Agriculture Compliance Coordinator
(717) 874-2524
(If unavailable, see "Other Organizations")

Complaints that Other Organizations have the Authority to Respond to:

Storm Water

Local Borough or Townships

Invasive Species (plant or insects)

PA Dept of Agriculture Region VI Office
717-772-5209
OR
Some Local Borough or Townships

Dead Animal (Mortality) Disposal

PA Dept of Agriculture Region VI Office
Dr. Aliza Simeone (717) 443-1199
asimeone@pa.gov
Suzette Thompson (717) 443-1189
suthompson@pa.gov
Fax: 717-787-1868

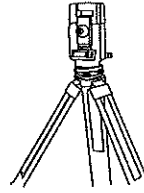
Environmental Emergency (Situation requiring an immediate response)

PA DEP Emergency Response Hotline
1-800-541-2050

Biosolids

PA Dept of Environmental Protection
Eric Laur, Soil Scientist
(717) 507-4773

BURGET & ASSOCIATES, INC.



1797 New Bloomfield Road
New Bloomfield, PA 17068
Phone: 717-582-7011
Fax: 717-582-3557

February 25, 2025

Ephrata Township
265 Akron Road
Ephrata, PA 17522

Re: Preliminary / Final Land Development Plan for "Concrete Walls Unlimited" Time Extension

Please accept this letter as a formal request for a time extension for approval of the Concrete Walls Unlimited Land Development Plan. Additional time is needed to resolve review comments.

We are requesting a time continuance until the June 2025 Supervisors meeting.

Thank you for your time on this matter.

Thank you,
Sally Burget

Burget & Associates, Inc.

c.c. File



February 26, 2025

Steve Sawyer
Township Manager
Ephrata Township
265 Akron Road
Ephrata, PA 17522

**RE: Jonathan Martin Residential
Lot Add on And Stormwater Management Plan – Time Extension Request
Ephrata Township, Lancaster County
Project No. 2023139-001**

Dear Mr. Sawyer,

Bitner Engineering, LLC, on behalf of Jonathan Martin, is pleased to submit this time extension for the Final Lot Add On and Stormwater Management Plan for the Jonathan Martin Residential project.

The applicant is granting a time extension to the Township to act on the Final Plan, moving the deadline to June 17, 2025.

Please do not hesitate to contact me if you have any questions. Thank you for your assistance in this process.

Sincerely,
Bitner Engineering, LLC

A handwritten signature in black ink, appearing to read 'David Bitner', is written over the typed name.

David Bitner, PE
President

Steve Sawyer

From: Steve Sawyer
Sent: Wednesday, February 19, 2025 1:16 PM
To: Brandy Laukhuff
Subject: RE: Question- bat houses

Brandy,

I will discuss this with the Board of Supervisors at their next meeting on March 4, 2024. I will get back to you after this meeting.

Steven A. Sawyer, Township Manager
Ephrata Township
265 Akron Road
Ephrata, PA 17522
Email: ssawyer@ephratatownship.org
Phone: 717-733-1044

From: Brandy Laukhuff <blg0091@gmail.com>
Sent: Monday, February 17, 2025 3:16 PM
To: Steve Sawyer <ssawyer@ephratatownship.org>
Subject: Question- bat houses

Hi,

I'm a girl scout leader for a troop in Lititz. My scouts are working on their Bronze Award Project. The project is to help bats by educating others and building bat houses. The scouts were wondering if you would be willing to hang 2 bat houses near the trails at Ephrata Township Park to help local bats. Please let me know.

Thank you,
Brandy Laukhuff
Troop 70724

Steve Sawyer

Subject: FW: Question- bat houses

From: Brandy Laukhuff <blg0091@gmail.com>
Sent: Tuesday, February 25, 2025 4:34 PM
To: Steve Sawyer <SSawyer@ephreatatownship.org>
Subject: Re: Question- bat houses

Hi,

The bat houses are hoping to be made to mount on a tree. I have attached a picture with dimensions and what the bat house will look like.

Have a great day,

Bats that use these houses:

- cave, eastern pipistrelle, evening, little brown, Mexican free-tailed, northern long-eared, Rafinesque's big-eared, red, southeastern, and Yuma bat

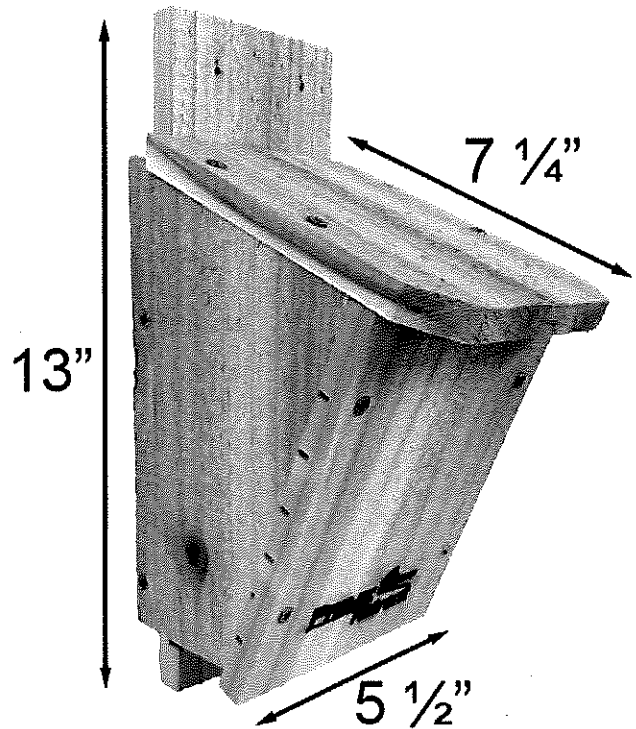
Capacity: 20 bats each

Contents: 5 pre-cut cedar panels, screws for each unit

Dimensions: 5.5"W x 7.25"D x 13"H each

Mounting: mount to flat, vertical surface

Construction: cedar



EPHRATA TOWNSHIP

265 Akron Road, Ephrata, PA 17522

Memorandum

To: Ephrata Township Supervisors
From: Steven A. Sawyer, Township Manager
Date: 2/25/2025
Re: 2025 Winter Road Maintenance

Below is the current status of our 2025 winter road maintenance budget. We have purchased a total of 421.2 tons of salt in 2025.

	<u>Budget</u>	<u>Expenditure</u>	<u>% of Budget</u>
Salt and Contracted Snow Removal	\$50,000	\$37,425.10	74.9%
Total Wages Including Overtime	<u>\$27,000</u>	<u>\$15,797.98</u>	<u>58.5%</u>
1/1/25 – 2/26/25 Totals	\$77,000	\$53,223.08	69.1%