



**EPHRATA TOWNSHIP BOARD OF SUPERVISORS
AGENDA
February 18, 2025**

1. Meeting called to order by Chairman Clark Stauffer at 7:00 A.M.
2. Pledge of Allegiance to the Flag.
3. Public Comment Period on Non-Agenda Items.
4. Approval of the minutes from the February 4, 2025 meeting.
5. Jeff Burkholder Shop Sketch Plan – Matthew Kadwill, Nye Consulting
6. High Associates – Request to Remove Playground @ Fieldcrest Apartments

Staff Reports

Police Department – Sgt. Matt Randolph

- o Monthly Report

Township Manager – Steve Sawyer

- o Parkview Heights Road Paving Project – Resolution & Intergovernmental Agreement
- o 2025 Escalator Clause for Asphalt Bids
- o Ephrata Baseball Association – Field Reservation Request
- o Planning Commission Appointment
- o Upcoming Municipal Meetings – LCPC, LCCD, LCATS and Ephrata Public Library

Township Engineer- Jim Caldwell

Administrative Actions

Approval of payment of bills

Correspondence – Secretary

EPHRATA TOWNSHIP SUPERVISORS MEETING

February 4, 2025

The Ephrata Township Supervisors met this date at 7:00 p.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania.

Present were Supervisors:	Clark Stauffer
	Tony Haws
	Ty Zerbe
Manager:	Steve Sawyer
Admin. Assist.:	Jennifer Carvell
Bookkeeper:	Valerie Roark

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion to close the public comment period was made by Ty Zerbe. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

Ty Zerbe stated that a correction is needed under Public Comment for the January 21, 2025 minutes. "He" should be added to the second sentence and read as follows: "The Board of Supervisors welcomed Representative Greiner and he presented the Board of Supervisors with an American and State Flag for the use at the Township Building". Clark Stauffer also stated that on page four (4) under the Engineer's Report a plan name needs to be corrected. Kenneth Hill Storm Water Management Plan should be corrected to be Kenneth High Storm Water Management Plan.

A motion was made by Tony Haws to dispense with the reading of the January 21, 2025 Supervisors' Minutes and to approve them as they have been corrected. The motion was seconded by Ty Zerbe and carried unanimously.

EPHRATA PUBLIC LIBRARY – ABIGAIL BALMER & BRIAN FREY

Abigail Balmer of the Ephrata Public Library (EPL) was present at the meeting. Abigail provided the Board of Supervisors with the EPL 4th Quarter Municipal Report with information concerning the winter programs and data showing the EPL's circulation and public involvement numbers for 2023 and 2024. Abigail stated the Library System of Lancaster County (LSLC) received a 17% reduction in funding from Lancaster County. She provided a summary of cuts to the LSLC budget that have already gone into effect or will be going into effect due to the reduction in funding. Abigail was excited to inform the Board of Supervisors that the issuance of new library cards and visits in 2024 increased from 2023. The Board of Supervisors thanked Abigail for attending the meeting and for the information provided.

STAFF REPORTS

Manager Steve Sawyer

- **February Zoning Hearing Board Application.** Manager Sawyer stated that there are two (2) Hearings scheduled for the February 18, 2025, Zoning Hearing Board Meeting. The first applicant is MCR Property Investments Inc. requesting a Special Exception for a self-storage facility at 512 West Trout Run Road. The property is approximately 2.5 acres and is located in the mixed use (C-2) Zoning District. The owner is seeking approval to add 90 self-storage units of varying sizes, for a total of 10,400 square feet of storage on the northern half of the property.

Manager Sawyer stated that the second Zoning Hearing Board Application was for LCW Holdings, LLC, property owner of 237 E. Fulton Street. The parcel is located in both Ephrata Borough and Ephrata Township. The property is zoned RLD in the Ephrata Township portion of the property and the applicant is proposing to construct two six-unit apartment buildings located primarily in the Ephrata Borough portion of the property. A small portion of one of the apartment buildings, a portion of the parking area and storm water facilities are proposed to be located in Ephrata Township. The Ephrata Borough Zoning Hearing Board has approved the apartment use in Ephrata Borough.

Manager Sawyer recommended to the Board of Supervisors that the Township not present testimony on either applications at the Hearing. The Board of Supervisors agreed with this recommendation. No action was taken.

- **2025 Co-Operative Bidding Resolution.** Manager Sawyer recommended that the Board of Supervisors approve a Resolution to participate in a Co-Operative Bidding and Purchasing Agreement for the procurement of road work identified as chip seal coating and line painting with multiple municipalities. The Township will participate in the bidding for 17,599 square yards of ¼" stone single application seal coating, 8,700 square yards of #8 stone seal coating application and Line Painting for 162,600 feet of double yellow line and 183,870 feet of single white line.

A motion was made by Ty Zerbe to approve the Resolution to participate in a Co-Operative Bidding and Purchasing Agreement for the Procurement of road work identified as chip seal coating and line painting with multiple municipalities as presented. The motion was seconded by Tony Haws and carried unanimously.

- **Temporary Hoop Building – Martin Energy.** Manager Sawyer stated that Martin Energy is currently finalizing their Land Development Plan to remove all but one of the existing buildings and constructing a new 12,000 SF building on their property located at 34 West Mohler Church Road. Martin Energy is requesting permission to install a temporary 40' X 60' Hoop building to house supplies and equipment during the demolition and construction of their proposed new building. Manager Sawyer stated that the Township has approved similar

requests from other businesses subject to Board of Supervisor approval prior to permits being issued.

A motion was made by Tony Haws to approve Martin Energy's temporary 40' X 60' hoop building for the purpose of storage during their redevelopment project. The motion was seconded by Ty Zerbe and carried unanimously.

- **MS4 Educational Event for Clay Township and Ephrata Township Farmers.** Manager Sawyer stated that Clay Township has contacted Ephrata Township to see if the Township would be interested in participating in an MS4 Education Event for the agricultural community. Team Ag and PSU Extension would assist with the mailing and presentations for the event. The municipalities would be responsible for the cost of sending out the invitations, the educational presentation and lunch. Manager Sawyer stated that the event is being planned for the week of March 10th and the cost of the event will depend on the number of participants. Manager Sawyer is requesting authorization to move forward with partnering with Clay Township for this event.

A motion was made by Ty Zerbe to authorize staff to move forward with planning the MS4 Agricultural Educational Event with Clay Township. The motion was seconded by Tony Haws and carried unanimously.

Solicitor – Tony Schimaneck

Solicitor Schimaneck was not in attendance.

Township Engineer Jim Caldwell was not in attendance.

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws stated that each Supervisor was invited to the Pioneer Annual Banquet to be held March 15, 2025. Tony Haws stated that there was no additional correspondence that has not already been discussed.

A motion was made by Tony Haws to adjourn the meeting at 7:45 p.m. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

J. Tyler Zerbe

Anthony Haws



We answer to you.

3020 Columbia Avenue, Lancaster, PA 17603 • Phone: (800) 738-8395
E-mail: rettew@rettew.com • Website: rettew.com

Engineers
Environmental
Consultants
Surveyors
Landscape
Architects
Safety
Consultants

January 31, 2025

Mr. Steven A. Sawyer, Manager
Ephrata Township
265 Akron Road
Ephrata, PA 17522

RE: Jeff Burkholder (Glenwood Drive)
Sketch Plan
Review No. 1
RETTEW Project No. 0111403272

Dear Mr. Sawyer:

We have completed our review of the above-referenced plan as prepared by Nye Consulting Services, Inc. Our review was of the following information:

1. Two sketch plan sheets dated January 7, 2025
2. LCPC Subdivision and Land Development application
3. Supporting miscellaneous documentation.

We have the following comments for your consideration:

ZONING

1. New non-residential buildings are not permitted to be closer than 75 feet from existing residential structures. The existing dwelling at 985 Glenwood Drive appears to be less than the required distance and needs to be dimensioned on the plan (§ 405.C.4).
2. Unless a written agreement is obtained from the adjacent owners, a ten foot planting strip needs to be provided along all side and rear property lines and street right-of-way lines (§ 521B.5.b).
3. Off-street parking within 100 feet of a public street needs to be screened with a hedge, berm or other measure (§ 521.D.1).

SUBDIVISION AND LAND DEVELOPMENT

1. A complete landscape plan will need to be provided (§ 403.D.22).
 2. Evidence of an approved planning module, exemption request, or notice that a planning module is not required will need to be provided (§ 403.E.2.a).
 3. A trip generation report will need to be provided (§ 406).
 4. Glenwood Drive will need to be reconstructed to the centerline (§ 602.A.7).
-

STORMWATER MANAGEMENT

1. A stormwater management plan and report need to be provided containing the requirements outlined in Section 304 of the Ephrata Township Stormwater Management Ordinance.

Should you have any questions or require additional information, please feel free to contact us at any time.

Sincerely,



James R. Caldwell
Municipal Team Lead

copy: Steven A. Sawyer, Ephrata Township (ssawyer@ptd.net)
Matt Kadwill, Nye Consulting Services, Inc. (matt@ncsincorp.com)

Z:\Shared\Projects\01114\0111403272 - Jeff Burkholder - Glenwood Drive\MUN\Ltr_SSawyer_SK_Rev1_2025-01-31.docx



Steven A. Sawyer, Township Manager
Ephrata Township
265 Akron Road
Ephrata, PA 17522
ssawyer@ptd.net

To Whom it May Concern,

I hope this message finds you well. We are reaching out to formally request a modification to the existing land development plan for Stonecreek Court Apartments in Ephrata, PA. Currently, the plan designates a portion of the site for a playground. We are seeking approval to repurpose this space for the construction of a maintenance shed to support the operational needs of our community.

The proposed maintenance shed would measure approximately 12' x 30' and would be situated within the area currently allocated for playground use. This change is necessary to provide on-site storage for essential maintenance equipment and supplies, as there is currently no available storage space or office area to support these needs.

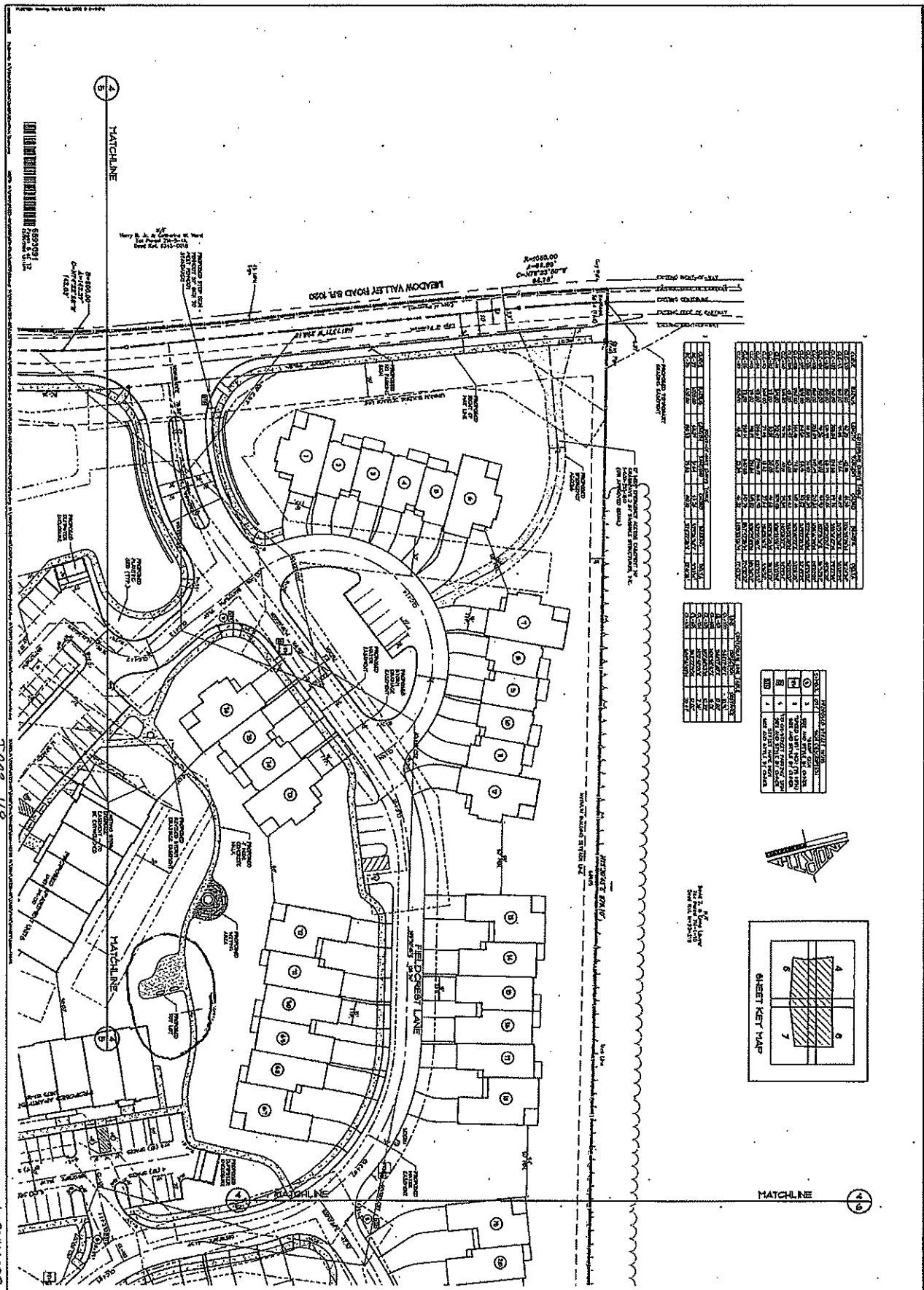
We have already engaged with the HOA at Fieldcrest regarding this proposal. The HOA has expressed no objection to the removal of the playground, as they do not have responsibility for its upkeep and believe that it is not actively utilized by residents of the condominiums.

We respectfully request your review and approval of this proposed change. We believe that this adjustment will better serve the long-term maintenance and operational needs of the community. If any additional information or documentation is required to facilitate this process, we would be happy to provide it.

Thank you for your time and consideration. We greatly appreciate your attention to this matter and hope for your favorable response.

Sincerely,

Stonecreek Court Apartments
High Associates, LTD
1853 William Penn Way
Lancaster, PA 17601

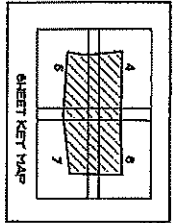
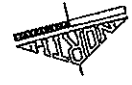


S803-49
KCPN 401233

NO.	DESCRIPTION	QTY	UNIT	AMOUNT
1	ASPH/FLY	1000	SQ YD	1000
2	CONCRETE	1000	SQ YD	1000
3	GRAVEL	1000	SQ YD	1000
4	LANDSCAPE	1000	SQ YD	1000
5	PAVING	1000	SQ YD	1000
6	SEWER	1000	LINEAL FT	1000
7	WATER	1000	LINEAL FT	1000
8	ELECTRICAL	1000	LINEAL FT	1000
9	TELEPHONE	1000	LINEAL FT	1000
10	STORM	1000	LINEAL FT	1000
11	SEWER	1000	LINEAL FT	1000
12	WATER	1000	LINEAL FT	1000
13	ELECTRICAL	1000	LINEAL FT	1000
14	TELEPHONE	1000	LINEAL FT	1000
15	STORM	1000	LINEAL FT	1000
16	SEWER	1000	LINEAL FT	1000
17	WATER	1000	LINEAL FT	1000
18	ELECTRICAL	1000	LINEAL FT	1000
19	TELEPHONE	1000	LINEAL FT	1000
20	STORM	1000	LINEAL FT	1000

NO.	DESCRIPTION	QTY	UNIT	AMOUNT
1	ASPH/FLY	1000	SQ YD	1000
2	CONCRETE	1000	SQ YD	1000
3	GRAVEL	1000	SQ YD	1000
4	LANDSCAPE	1000	SQ YD	1000
5	PAVING	1000	SQ YD	1000
6	SEWER	1000	LINEAL FT	1000
7	WATER	1000	LINEAL FT	1000
8	ELECTRICAL	1000	LINEAL FT	1000
9	TELEPHONE	1000	LINEAL FT	1000
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1	ASPH/FLY	1000	SQ YD	1000
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3	GRAVEL	1000	SQ YD	1000
4	LANDSCAPE	1000	SQ YD	1000
5	PAVING	1000	SQ YD	1000
6	SEWER	1000	LINEAL FT	1000
7	WATER	1000	LINEAL FT	1000
8	ELECTRICAL	1000	LINEAL FT	1000
9	TELEPHONE	1000	LINEAL FT	1000
10	STORM	1000	LINEAL FT	1000



<p>Land Development Consultants - Landscape Architects - Civil Engineers 18 South State Street, P.O. Box 308 Overland, PA 17054-0308 717.636-4077 FAX: 717.636-8970 E-MAIL: info@rgsassoc.com www.rgsassoc.com</p>	<p>PROJECT FIELDCREST AT MEADOW VALLEY REVERSED FINAL LAND DEVELOPMENT PLAN</p>	<p>OWNER PHILLIPPI CREEK, INC. C/O TPOE GARDMAN 47 NORTH READING ROAD SPRINGTOWN, PA 17082 717.434-4343</p>	<p>DESIGNER ALEX & PIEDA DESIGNED BY A.A. PAJ DRAWN BY TPOE DATE</p>	<p>SCALE 1" = 40'</p>	<p>DATE 11/11/03</p>	<p>NO. 4 OF 32</p>
	<p>LAYOUT PLAN</p>		<p>DATE 11/11/03</p>		<p>NO. 4 OF 32</p>	

ssawyer@ptd.net

From: Seibert, Abbie <ASeibert@high.net>
Sent: Monday, August 19, 2024 2:17 PM
To: ssawyer@ptd.net; Jennifer Carvell
Subject: Re: [EXTERNAL] RE: Stonecreek Court, Permit - Shed

Hi Steve and Jennifer,

I wanted to follow up with you after speaking with two representatives from the Fieldcrest HOA regarding the removal of the playground. They were supportive and said that we are 100% okay to move forward with removal. Please see response below.

The land development plan you attached in your previous email would be the exact location of the playground that we would be removing and the exact plot where we would be looking to add the shed.

Can you confirm next steps regarding permits and/or attach any forms needed?

Thank you!

High Associates - Stonecreek Court

 This sender dbrody@horstgroup.com is from outside your organization.

This Message Is From an External Sender

This message came from outside your organization.

Hi Abbie –

We appreciate the communication. You are 100% ok to remove the playground. Noone from the COA uses it or has any comm utilized by anyone residing at Fieldcrest or visitors of theirs.

Thanks!
Dane

Dane Brody
Property Manager
Horst Property Management
Direct Dial: 717-581-9956



320 Granite Run Drive - PO Box 3330 - Lancaster, PA 17604-3330
P: 717-581-9850 - F: 717-581-9816 - HorstPropertyManagement.com
Managing What Matters To You®



Abbie Seibert, CAM | Sr. Community Manager | High Associates
701 East Willow Street, Elizabethtown, PA 17022
717.367.4769 / Fax: 717.366.8325
aseibert@high.net

From: ssawyer@ptd.net <ssawyer@ptd.net>
Sent: Monday, August 12, 2024 10:00 AM
To: Seibert, Abbie <ASEibert@high.net>
Subject: RE: [EXTERNAL] RE: Stonecreek Court, Permit - Shed

This Message Is From an Untrusted Sender
You have not previously corresponded with this sender.

Abbie,

I have received input from the Township Engineer. The tot lot/playground is a recreational component approved as part of the overall plan (see the attached recorded plan). If High Associates wants to remove it and not replace it, you would need to get Board of Supervisors approval and revise the recorded land development plan.

You can apply for a building permit if you decide to locate a storage shed at another location on the property. All that we will need is a plot plan showing the location of the shed.

Steve

Steven A. Sawyer, Township Manager
Ephrata Township
265 Akron Road
Ephrata, PA 17522
Email: ssawyer@ptd.net
Phone: 717-733-1044

From: Seibert, Abbie <ASEibert@high.net>
Sent: Wednesday, August 7, 2024 12:11 PM
To: ssawyer@ptd.net
Subject: Re: [EXTERNAL] RE: Stonecreek Court, Permit - Shed

Awesome, thank you!

I appreciate your help.

Ephrata, PA 17522
Email: ssawyer@ptd.net
Phone: 717-733-1044

From: Seibert, Abbie <ASEibert@high.net>
Sent: Tuesday, August 6, 2024 2:49 PM
To: ssawyer@ptd.net
Subject: Stonecreek Court, Permit - Shed
Importance: High

Hi Steven,

I hope this email finds you well. I am sure you are already aware that High Associates acquired Stonecreek Court Apartments in the Township back in April 2024.

With this change, we are in the process of getting acquainted to the needs of the property on-site, moving forward. Currently, the community does not have an office and/or maintenance area, and while the lack of office isn't an issue, we need to figure out a reasonable solution for our maintenance teams with storing parts and equipment to take care of calls for the residents. When we purchased, we noticed a playground around the back of the community that Wolf and Kline said would be considered our responsibility. Due to the condition of the playground, we plan to remove regardless, but wanted to know if someone could survey the area for a potential permit to build an approximate 12' x 30' shed for our team. Would you be able to assist us with looking at the area to see if this would even be allowed, or connect us with someone in the Township that can?

If you have any questions or require further information, please do not hesitate to reach out.

Have a great day!



Abbie Seibert, CAM | Sr. Community Manager | High Associates
701 East Willow Street, Elizabethtown, PA 17022
717.367.4769 / Fax: 717.366.8325
aseibert@high.net

Ephrata Police Department Municipal Monthly Briefing

Ephrata Township



January 2025

Agency Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals
911 HANG UP/CHK WELFARE	2	FIELD CONTACT INFORMATION	1	PARKING ENFORCEMENT	1
ALARM ALL OTHERS	1	FIRE-CONTROLLED BURN	2	PARKING VIOLATION COMPLAINT	2
ALARM BURGLARY OR HOLDUP NON	23	FIRES (ALL WORKING FIRES)	2	POLICE INFORMATION	34
ANIMAL COMPLAINTS ALL	8	FOLLOW UP	46	PUBLIC INTOXICATION /DRUNKENNESS	2
ASSIST CITIZEN	16	FOOT PATROL	3	REPORTABLE MV CRASH NO INJURIES	17
ASSISTING OTHER OFFICER	1	FOUND ARTICLES	1	REPORTABLE MV CRASH HIT & RUN	3
ASSISTING-FIRE DEPT	2	FRAUD ALL OTHERS	4	REPOSSESSION	3
ASSISTING-OTHER AGENCIES	1	GAS LEAKS/EXPLOSIONS GENERAL POLICE	1	SEX OFFENSE ALL OTHERS	1
ASSISTING-OTHER POLICE DP	2	HARASSMENT	5	SIGNALS SIGNS OUT	2
BUILDING CHECK	2	LOST ARTICLES	1	SUSPICIOUS ACTIVITY	20
CALL BY PHONE	3	MEDICAL ASSISTANCE	84	THEFT ALL OTHERS	11
CIVIL MATTER	1	MOTOR VEHICLE THEFT	1	THEFT SHOPLIFTING	6
CRIMINAL MISCHIEF ALL	2	NOISE COMPLAINT	1	TRAFFIC ENFORCE/STOP	25
DISABLED MV	9	NON REPORTABLE MV CRASH	21	TRAFFIC HAZARD	3
DISTURBANCE	8	OTH ACCIDENT NON TRAFFIC GENERAL	1	TRAFFIC OFFENSE ALL OTHER	12
DOWN-WIRES/POLES/TREES/LIMBS	1	OTH PUB SERV/WELFARE CHK	12	TRESPASSING	2
DRUG POSSESSION OFFENSE	1	OTHER CRIMINAL INVESTIGATION	1	UNATTENDED DEATHS	1
EMOTIONALLY DISTURBED PERSON (EDP)	4	OTHER NON-CRIMINAL INV GENERAL POLICE	1	WARRANTS—LOCAL	1
FAMILY OFF-DOMESTIC	9				
		Grand Total	430		
		Arrests Made	16		
		Traffic Citations	12		

Submitted by Christopher J. McKim
Chief of Police

Ephrata Police Department Municipal Monthly Briefing

Ephrata Township



January 2024

Agency Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals
911 HANG UP/CHK WELFARE	3	FIRE-CONTROLLED BURN	1	POLICE INFORMATION	17
ABANDONED IMPOUND/TOWAWAY	2	FIREWORKS	1	PROPERTY CHECK/AREA CHECK	10
ALARM BURGLARY OR HOLDUP NON	13	FOLLOW UP	36	REPORTABLE MV CRASH NO INJURIES	12
ALARMS (FIRE ALARMS)	1	FOOT PATROL	4	SEX OFFENSE ALL OTHERS	2
ANIMAL COMPLAINTS ALL	6	FOUND ARTICLES	5	SIGNALS SIGNS OUT	5
ASSIST CITIZEN	12	FRAUD ALL OTHERS	2	SUSPICIOUS ACTIVITY	12
ASSISTING-FIRE DEPT	4	GAS LEAKS/EXPLOSIONS GENERAL POLICE	2	SUSPICIOUS DEATHS	1
BUILDING CHECK	13	HAZMAT SPILL/INCIDENT	1	THEFT ALL OTHERS	4
BURGLARY	1	LOST ARTICLES	2	THEFT PURSE SNATCH	1
CALL BY PHONE	2	MEDICAL ASSISTANCE	96	THEFT SHOPLIFTING	8
CIVIL MATTER	1	MOTOR VEHICLE THEFT	1	THREATS	1
DISABLED MV	13	NOISE COMPLAINT	1	TRAFFIC ENFORCEMENT/STOP	18
DISORDERLY PERSON/NOISE ALL OTHERS	1	NON REPORTABLE MV CRASH	14	TRAFFIC HAZARD	3
DISTURBANCE	4	OPEN DOORS/WINDOWS GENERAL POLICE	1	TRAFFIC OFFENSE ALL OTHER	10
EMOTIONALLY DISTURBED PERSON (EDP)	2	OTH PUB SERV/WELFARE CHK	10	TRESPASSING	3
FAMILY OFF-CHILD ABUSE	2	OTHER CRIMINAL INVESTIGATION	1	WARRANTS-LOCAL	1
FAMILY OFFENSES-DOMESTIC	13	PARKING VIOLATION COMPLAINT	3	WARRANTS-OTHER AGENCIES	3
FIELD CONTACT INFORMATION	1	PEA INFORMATION	1		
		Grand Total	387		
		Arrests Made	18		
		Traffic Citations	15		

Submitted by Christopher J. McKim
Chief of Police

Ephrata Police Department Municipal Monthly Briefing

Ephrata Township



December 2024

Agency/ Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals	Agency Incident / Actual CFS Type	Totals
911 HANG UP/CHK WELFARE	3	FAMILY OFFENSES-DOMESTIC	6	PROPERTY CHECK/AREA CHECK	2
ABANDONED IMPOUND/TOWAWAY	4	FIELD CONTACT INFORMATION	2	PUBLIC INTOXICATION /DRUNKENNESS	1
ALARM ALL OTHERS	1	FIRE-CONTROLLED BURN	1	REPORTABLE MV CRASH NO INJURIES	12
ALARM BURGLARY OR HOLDUP NON	18	FOLLOW UP	47	REPORTABLE MV CRASH HIT & RUN	2
ANIMAL COMPLAINTS ALL	9	FOOT PATROL	5	SIGNALS SIGNS OUT	2
ASSIST CITIZEN	12	FOUND ARTICLES	2	SUSPICIOUS ACTIVITY	19
ASSISTING-FIRE DEPT	3	FRAUD ALL OTHERS	2	SUSPICIOUS PERSON	1
ASSISTING-OTHER POLICE DP	2	HARASSMENT	3	THEFT ALL OTHERS	5
BUILDING CHECK	1	LOCK OUT	1	THEFT SHOPLIFTING	8
CALL BY PHONE	4	LOST ARTICLES	1	TRAFFIC ENFORCE/STOP	27
CIVIL MATTER	3	MEDICAL ASSISTANCE	67	TRAFFIC HAZARD	1
COMMUNITY POLICING	1	MUN ORD VIOLATIONS	1	TRAFFIC MV COMPLAINT	1
CRIMINAL MISCHIEF-ALL	1	NOISE COMPLAINT	2	TRAFFIC OFFENSE-ALL OTHER	11
DISABLED MV	3	NON REPORTABLE MV CRASH	13	TRESPASSING	2
DISORDERLY CONDUCT/HARASSMENT	1	OTH PUB SERV/WELFARE CHK	7	UNATTENDED DEATHS	1
DISTURBANCE	2	PARKING ENFORCEMENT	1	WARRANT ATTEMPT TO SERVE	1
DRUG POSSESSION OFFENSE	1	PARKING VIOLATION COMPLAINT	1	WARRANTS-LOCAL	1
EMOTIONALLY DISTURBED PERSON (EDP)	3	POLICE INFORMATION	27	WARRANT—OTHER AGENCIES	1
FAMILY OFF-CHILD ABUSE	1				
		Grand Total	360		
		Arrests Made	14		
		Traffic Citations	16		

Submitted by Christopher J. McKim
Chief of Police

**EPHRATA TOWNSHIP
LANCASTER COUNTY**

RESOLUTION NO. 2025 - ____

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
TOWNSHIP OF EPHRATA, LANCASTER COUNTY, PENNSYLVANIA
AUTHORIZING ENTRANCE INTO AN INTERGOVERNMENTAL
COOPERATION AGREEMENT TO ALLOW COOPERATION WITH
EPHRATA BOROUGH IN BIDDING AND MANAGING CONSTRUCTION
OF CERTAIN ROAD IMPROVEMENTS IN EPHRATA TOWNSHIP AND
EPHRATA BOROUGH, LANCASTER COUNTY**

WHEREAS, Ephrata Township, Lancaster County, has the authority, pursuant to 53 P.S. § 66507, to enter into agreements with other political subdivisions, in accordance with existing laws, in performing government powers and duties and functions and in carrying into effect provisions of law relating to subjects which are common to such political subdivisions; and

WHEREAS, Ephrata Borough, Lancaster County, similarly has the authority, pursuant to 53 P.S. § 66507 to enter into the same type of agreements; and

WHEREAS, Ephrata Township intends to undertake a roadway improvement project consisting of removal of existing pavement, installation of new leveling and wearing courses, and installation of pavement markings on Parkview Heights Road and Akron Road within the limits of Ephrata Township (the "Project"); and

WHEREAS, Ephrata Borough has an interest in doing the same for a 580 LF portion of Parkview Heights Road located inside Ephrata Borough's boundaries; and

WHEREAS, Ephrata Township and Ephrata Borough desire to enter into an Intergovernmental Cooperation Agreement ("Agreement") for Ephrata Township to include certain areas of Ephrata Borough in the scope of its Project to be bid so that both Ephrata Township and Ephrata Borough may realize beneficial cost savings through a reimbursement arrangement; and

WHEREAS, Ephrata Borough and Ephrata Township agree that it would be in the best interest of its respective citizens to enter into said Agreement.

NOW, THEREFORE, the Board of Supervisors of Ephrata Township, Lancaster County, Pennsylvania hereby resolves as follows:

SECTION 1: AUTHORIZATION OF AGREEMENT.

- A. The above recitals are incorporated herein by reference thereto and made a part of this Resolution.

B. The Board of Supervisors of Ephrata Township hereby resolves to enter into an Intergovernmental Cooperation Agreement with Ephrata Borough to include certain areas of Parkview Heights Road in Ephrata Borough in the scope of Ephrata Township's Project to be bid.

SECTION 2: TERMS OF AGREEMENT

The Intergovernmental Cooperation Agreement between Ephrata Township and Ephrata Borough is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 3. SEVERABILITY

If any sentence, clause, section, or part of this Resolution is for any reason found unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared the intent of the Board of Supervisors of Ephrata Township that this Resolution would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section or part thereof not been included therein.

SECTION 4. EFFECTIVE DATE

This Resolution shall take effect immediately.

DULY RESOLVED by the Ephrata Township Board of Supervisors, in session duly assembled, this ___ day of _____ 2025.

ATTEST:

EPHRATA BOROUGH

Secretary

By: _____
Clark R. Stauffer, Chairman

EXHIBIT A

Intergovernmental Cooperation Agreement between Ephrata Borough
and Ephrata Township

INTERGOVERNMENTAL COOPERATION AGREEMENT

THIS AGREEMENT (“Agreement”) is made this ____ day of _____, 2024, by and between **EPHRATA BOROUGH**, a Pennsylvania borough with offices at 124 S. State Street, Ephrata, Pennsylvania 17522 (“Ephrata Borough”), and **EPHRATA TOWNSHIP**, a Pennsylvania Township of the Second Class with offices at 265 Akron Road, Ephrata, Pennsylvania 17522 (“Ephrata Township”) (collectively, “Parties”).

WITNESSETH:

WHEREAS, Ephrata Township intends to undertake a roadway improvement project consisting of removal of existing pavement, installation of new leveling and wearing courses, and installation of pavement markings on a portion of Parkview Heights Road located within the limits of Ephrata Township (the “Project”); and

WHEREAS, a portion of Parkview Heights Road is located in Ephrata Borough; and

WHEREAS, Ephrata Borough similarly desires to replace the pavement on approximately 580 LF of Parkview Heights Road located within Ephrata Borough (“Borough Paving Work”); and

WHEREAS, Ephrata Township proposes to include the Borough Paving Work in the Project in exchange for reimbursement of construction expenses for the Borough Paving Work and payment of half of the overall costs for bidding the Project; and

WHEREAS, the Ephrata Borough and Ephrata Township are authorized to cooperate in the performance of municipal functions, including those relating to roadway, roadway facilities, and the maintenance thereof, under the authority of 53 Pa.C.S § 2301, *et seq.*, known as the Intergovernmental Cooperation Act (the “Act”); and

WHEREAS, the Parties recognize that cooperating and expanding the scope of the Project will result in beneficial cost savings and hereby desire to set forth the following agreed upon guidelines and procedures as essential to the orderly and systematic completion of the Project.

NOW THEREFORE, in consideration of the mutual covenants and conditions herein set forth, the parties hereto, each intending to be legally bound, covenant and agree as follows:

1. Recitals. The above recitals are incorporated herein by reference thereto and made a part of this Agreement.

2. Responsibilities. Ephrata Township shall undertake the performance of all aspects of the Project which, pursuant to this Agreement, shall be defined to include the Borough Paving Work. Ephrata Township will undertake all preliminary planning, bidding, and contracting with respect to the Project. Ephrata Township shall at all times comply and ensure compliance with all applicable statutes, regulations, rules, and ordinances with respect to the Project. The Parties anticipate that all work in connection with the Project will be performed between April 2025 and August 2025.

3. Scope of Cooperation. Ephrata Township shall design the Project’s scope of work and manage construction thereof through prepared contract documents. All Borough Paving Work

shall comply with all Ephrata Township ordinances and construction plans unless otherwise agreed upon between the Parties.

4. Financing. Ephrata Township shall front all costs for the Project. In consideration for Ephrata Township undertaking the Project and completing the improvements benefiting Ephrata Borough, Ephrata Borough agrees to reimburse Ephrata Township for the following:

- a. The construction costs of all bid items awarded in relation to the Borough Paving Work; and
- b. Half of the overall expenses incurred with bidding the Project (collectively, "Ephrata Township Payment").

5. Timing and Duration. The time for performance of the Parties' duties and obligations as set forth herein is deemed of the essence. This Agreement shall coincide with contract times set forth in the Project's contract documents and shall expire upon payment in full of the Ephrata Borough Payment.

6. Administration. Ephrata Township shall provide a single invoice to Ephrata Borough at the completion of the Project, subject to reasonable delays as may be necessary, in accordance with the Project's contract documents. The Ephrata Borough Payment shall be due and payable to Ephrata Township within 30 days of receipt and shall be made in one lump sum payment. If payment is not timely made, the Ephrata Borough Payment shall accrue non-compounding interest at the rate of one and one-half percent (1.5%) per month or any fraction thereof.

7. Future Maintenance. Nothing herein shall be construed to require either party to be responsible for the future operation or maintenance of the portion of Parkview Heights Road located within the other Party's municipal boundaries.

8. Indemnification. To the extent allowed by law, Ephrata Borough shall release, hold harmless, and indemnify Ephrata Township, its officers, elected officials, agents, representatives, and employees acting within the scope of their official duties from and against any and all claims, suits, demands, actions, awards, losses, damages, and expenses, including but not limited to reasonable attorneys' fees, to the extent caused by the negligent and/or intentional acts, errors, or omissions of Ephrata Borough, its employees, contractors, and/or agents, associated with, arising from, or related to the performance of its responsibilities under this Agreement, only to the extent that such liabilities arise from an action which can be properly brought against Ephrata Borough as an exception to governmental immunity in accordance with the Political Subdivision Tort Claims Act, 42 Pa. C.S. § 8541, *et seq.* (the "Act") and in accordance with such limits of liability set forth in the Act.

9. Severability. No determination by any court, governing body, arbitration, or other judicial body, that any provision of this Agreement, or any amendment that may be created hereto, is invalid or unenforceable in any instance shall affect the validity or enforceability of any other provision of this Agreement or applicable amendment. Each provision shall be valid and enforceable to the fullest extent permitted by applicable law and shall be construed where and whenever possible as being consistent with applicable law.

10. Controlling Laws. The laws of the Commonwealth of Pennsylvania shall govern this Agreement, its interpretation and performance of any resulting claims. Any challenge to this Agreement shall be brought in the Lancaster County Court of Common Pleas.

11. Interpretation. The paragraph headings used herein are for reference and convenience only and shall not enter into the interpretation hereof.

12. Assignment. Neither party may assign this Agreement without the prior written consent of the other party.

13. Successors and Assigns. This Agreement shall be binding upon and will inure to the benefit of the parties hereto and their respective successors and assigns.

14. Merger. This Agreement constitutes the entire agreement between the Parties hereto and supersedes all prior negotiations, understandings, and agreements of any nature whatsoever with respect to the subject matter hereof. No amendment, waiver, or discharge of any provision of this Agreement shall be effective against any party unless that Party shall have consented thereto in writing.

15. Authorized Signatures. The Parties hereby certify that the persons signing below are authorized to enter into this Agreement and to bind the Parties to the terms of this Agreement.

16. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which shall constitute one and the same document. Signatures transmitted via facsimile or email shall have the same binding effect as original signatures.

17. Immunity Not Waived. Nothing in this Agreement shall be construed or interpreted as Ephrata Borough in any manner waiving or limiting the protection afforded to it by the Political Subdivision Tort Claims Act (42 Pa.C.S. § 8541, *et seq.*).

18. Severability. In the event any term of this Agreement shall be held invalid, illegal, or unenforceable in whole or in part, neither the validity of the remaining part of such term nor the validity of any other term of this Agreement shall in any way be affected thereby.

IN WITNESS WHEREOF, and with intent to be legally bound, the Parties have executed this Agreement the day and year first above written.

Witness/Attest:

EPHRATA TOWNSHIP

Secretary

By: _____
Clark R. Stauffer, Chair

(SEAL)

Witness/Attest:

EPHRATA BOROUGH

Secretary

By: _____
Thomas G. Reinhold, President

(SEAL)

TOWNSHIP OF EPHRATA

RESOLUTION NO. _____

PRICE ADJUSTMENT OF BITUMINOUS MATERIALS FOR SMALL QUANTITIES

WHEREAS, the Township of Ephrata, Lancaster County, will allow an escalator clause for bituminous material to be included as part of Ephrata Township’s 2024 bids for road projects and materials. The escalator clause will follow Pennsylvania Department of Transportation Publication 408 current edition Section 110.04 with the following exceptions:

1. Section 110.04(a): Delete “100 tons of asphalt cement”. Price adjustment of bituminous material will be applicable to all quantities of asphalt cement, including asphalt cement residue contained in emulsions or cutbacks, will be used in the bituminous materials specified or indicated for placement.
2. Section 110.04(b) 7: Delete “Cumulative price adjustment amounting to less than \$500.00 will be disregarded. Bituminous price adjustment will be calculated for any payment or rebate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Ephrata Township, that Ephrata Township will allow an escalator clause for bituminous materials in Ephrata Township’s 2025 bids for road projects and materials.

DULY ADOPTED this 18th day of February 2025, by the Board of Supervisors of the Township of Ephrata, Lancaster County, Pennsylvania, in lawful session duly assembled.

Attest: _____

(Township Seal)

By: _____
(Vice)Chairman, Board of Supervisors

APPLICATION FOR USE OF RECREATIONAL FIELDS

(A current Certificate of Insurance must be on file for use of the fields.)

NAME OF ORGANIZATION: Ephrata Baseball Association (EBA)

ORGANIZATION REPRESENTATIVE

Making Request: Bill Morrell

Address: P.O. Box 663, Ephrata, PA 17522

Telephone: (717) 371-7141, Email: william64us@yahoo.com

SITE REQUESTED: Ephrata Township Park

SPECIFIC PURPOSE OF USE: Baseball practices and games.

AGE OF PARTICIPANTS: 5 to 14

NUMBER OF PARTICIPANTS (Attach copy of names): 200+ names available upon request

BEGINNING DATE: March 1

ENDING DATE: July 31

DAYS AND TIMES:

Monday	X	5:00 PM to 8:30 PM
Tuesday	X	5:00 PM to 8:30 PM
Wednesday	X	5:00 PM to 8:30 PM
Thursday	X	5:00 PM to 8:30 PM
Friday	X	5:00 PM to 8:30 PM
Saturday	X	9:00 AM to 6:00 PM
Sunday	X	12:00 PM to 6:00 PM

EQUIPMENT REQUESTED:

X Trash cans at all fields

List the name, address and phone number of at least one, but preferably two, responsible officials of your organization who will accept responsibility for adherence to facility regulations.

Name: Andrew Gockley

Address: 19 Knollwood Drive

Akron, PA 17501

Home:

Cell: (717) 598-9752

Work: (717) 490-4604

Name: Bill Morrell

Address: 600 Ridgeview Drive

Ephrata, PA 17522

Home:

Cell: (717) 371-7141

Work: (717) 625-6367

My organization agrees to pay for any damages to the property, except for ordinary wear and tear, resulting from this use of property.

Signature: Bill Morrell – EBA Fields Director

Date: 2/04/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RPS Bollinger Sports & Leisure PO Box 1322 Morristown, NJ 07960 David Campanello	973-921-9051	CONTACT NAME: Brenda Lodato PHONE (A/C, No, Ext): 973-921-9051 FAX (A/C, No): 973-921-8474 E-MAIL ADDRESS: Brenda.Lodato@rpsins.com
INSURED Ephrata Baseball Association P.O. Box 663 Ephrata, PA 17522		INSURER(S) AFFORDING COVERAGE INSURER A: *Markel Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
		NAIC # 38970

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVG	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/>	X		8502AH022658-7	01/26/2025	01/26/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000
A X	Incl Participants						PERSONAL & ADV INJURY \$ 1,000,000
A X	Sexual Abuse/Mole			\$1M PER OCCUR/\$2M AGG.	01/26/2025	01/26/2026	GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/POP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Accident Insurance Full Excess			4102AH023746-13	01/26/2025	01/26/2026	Med Max: \$ 100,000 Ded: \$100/Claim

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)
The certificate holder is named as an additional insured under the liability policy. Coverage is provided under this policy only for sponsored/supervised activities of the named insured for which a premium has been paid.

CERTIFICATE HOLDER Ephrata Township 265 Akron Road Ephrata, PA 17522	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Steve Sawyer

From: Eric Ackerman <ericackerman32@yahoo.com>
Sent: Tuesday, January 28, 2025 2:00 PM
To: Steve Sawyer
Subject: Signage Initiative - Ephrata Baseball Association
Attachments: Signage Partnership Options - 2026 (1).docx; Signage Joint Agreement_EBA_Clay Township.docx; Signage Joint Agreement_EBA_Partner.docx

Steve,

The Ephrata Baseball Association (EBA) is looking to roll out a 'Signage Initiative' for 2026. We are getting the ball rolling early. Ephrata Township has (1) baseball field that the EBA uses, located at Ephrata Township Park. We are interested in the possibility of offering the community businesses the opportunity to place signs on that fence.

Before we start to engage with the community on this, I am looking to confirm a 'yes' or 'no' from all (3) municipalities that the EBA currently has outfield fences. Clay Township is likely on board. I am attending their Parks & Recs meeting on 2/4 to finalize details. Akron Boro is taking the information (attached to this email) to their council for review. I wanted to get in touch with you to get your thoughts.

The 'options' doc is what we would first present a business. If they want a sign, the EBA would work with them on a design and sign an 'agreement'. Upon approval from the Municipality where they would like to hang their sign, that Municipality and the EBA would sign an agreement. The (3) attached documents are tentative drafts that have been presented and received well from Clay Township. The EBA has not finalized what we would actually be charging for the signs (may likely be less than what is on the current options doc).

All signs would be composite Aluminum, uniform in size, and spaced evenly by members of the EBA.

Let me know your thoughts when you have some time.

Thank you,
Eric Ackerman
EBA Vice President

Ephrata Baseball Association Signage Partnership Opportunities Form

(Please place an 'X' next to the 'Term' that you would like to select – entering 2026)

New Signage Business Partners - Options List

- \$325** - Initial Sign Purchase & Design Fee - In addition to term. *****Required for 1st-year Signage Business Partnerships*****
- 3.5' Tall x 5' Wide Aluminum Sign @ Snyder Park: Field #1, Field #2, Field #3 or Hopeland Park Field (Circle One)**
- \$450** - 1-Year Term: Sign will be installed from January 1st, 2026 to December 31st, 2026
- \$1,284** - 3-Year Term: Sign will be installed from January 1st, 2026 to December 31st, 2028 (5% Yearly Discount - \$428/yr)
- \$2,025** - 5-Year Term: Sign will be installed from January 1st, 2026 to December 31st, 2030 (10% Yearly Discount - \$405/yr)
- \$3,600** - 10-Year Term: Sign will be installed from January 1st, 2026 to December 31st, 2035 (20% Yearly Discount - \$360/yr)

Current Mounts Hardball Partners or EBA Partners & Sponsors

*****If you are a current 2025 Mounts Hardball Media Guide Sponsor or EBA Team Sponsor, check this box and you receive an additional 10% Discount on all of the options above as an extra 'Thank You' from the EBA!*****

Important Information

- 1) Upon the EBA receiving this completed form, the EBA will reach out to start the sign approval & design process. We will need to move swiftly as we will want to have your new sign installed at the beginning of the new year.
- 2) You will be emailed an 'Ephrata Baseball Association Signage Partnership Joint Agreement' with signage terms. This signed form, by you and the EBA, will then be submitted to Clay Township for their approval of the sign and location. Upon agreement with Clay Township, your sign production can begin, facilitated by the EBA and our Sign Manufacturer.
- 3) Signs are visible to hundreds - if not thousands of parents, coaches, family members, and friends throughout the season and year round. Many of these fields also serve as home game locations for our Ephrata Select (Travel) teams, which means they will get viewers and spectators all throughout Lancaster County.

TOGETHER WE PLAY

Your Business/Organization: _____

Your Name: _____ Your Title: _____

Organization Address: _____ City/State: _____

Your Phone Number: _____ Your Email: _____

Total Amount Enclosed - Due on November 30th, 2025: _____ Check #: _____

***Please make checks payable to: Ephrata Baseball Association

Mail Payment to: Ephrata Baseball Association

***** Please forward your company logo

Attn: EBA Signage Partner
PO BOX 663
Ephrata, PA 17522

via JPEG or Vector file to
dean.pierce@ephratabaseball.org

Your Personal EBA Contact: Dean Pierce - Ephrata Baseball Association Sponsorship Coordinator
email: dean.pierce@ephratabaseball.org cell: 717.466.8913

**Joint Agreement
Between
Ephrata Baseball Association and the Township of Clay**

This Agreement, made on _____, between the **Ephrata Baseball Association** ('EBA'), P.O. Box 663, Ephrata, Pennsylvania 17522, and the **Township of Clay** ('the Township'), 870 Durlach Road, Stevens, Pennsylvania 17578, shall be for advertising signs to be located on outfield fences at Snyder Park baseball fields (Field #1, #2, and #3) located at 250 Clay School Road, Ephrata and the outfield fence at Hope Park baseball field located at 640 Hopeland Road, Lititz, Pennsylvania 17543.

The following conditions are understood and agreed upon by both parties:

1. The EBA will be offering signage opportunities for business and organizations in the community, to be placed at one of the above Township fields.
2. The EBA shall purchase, install, and maintain each sign for the purpose of advertising.
3. Each sign shall be uniform in size and spaced evenly from one another. The exact height and width of the sign will vary based on the height of each fence, but shall be uniform in size per each fence, respectively. *****EBA needs to measure height of each fence*****
4. The EBA shall present the 'Ephrata Baseball Association Signage Partnership Joint Agreement' and sign graphics for each business or organization as agreements are made - to the Township for review and approval.
5. On January 31st of each year, the Township will be reimbursed ??% of the amount paid to the EBA by the business or organization as agreed upon in the 'Ephrata Baseball Association Signage Partnership Agreement'.
6. The EBA will be responsible for removal of signs as term agreements expire.

IN WITNESS WHEREOF, the parties have executed this Agreement the date first written above.

TOWNSHIP OF CLAY

ATTEST:

Secretary

Chairman

EPHRATA BASEBALL ASSOCIATION

ATTEST

Secretary

President

**Ephrata Baseball Association Signage Partnership Joint Agreement
Between
Ephrata Baseball Association and SIGNAGE BUSINESS PARTNER**

This Agreement, made on _____, between the Ephrata Baseball Association ('EBA'), P.O. Box 663, Ephrata, Pennsylvania 17522, and SIGNAGE PARTNER, SIGNAGE PARTNER ADDRESS, shall be for (1) advertising sign to be located on the outfield fences at Snyder Park baseball field (Field #1, #2, and #3) located at 250 Clay School Road, Ephrata and the outfield fence at Hope Park baseball field located at 640 Hopeland Road, Lititz, Pennsylvania 17543. PICK 1 OF THESE OUTFIELD FENCES

The following conditions are understood and agreed upon by both parties:

1. SIGNAGE BUISNESS PARTNER, shall provide sponsorship in the amount of \$???.00, as agreed upon in the attached 'Ephrata Baseball Association Signage Partnership Opportunities' form, to the Ephrata Baseball Association for the installation of (1) ?'x?' aluminum sign at SELECTED FIELD, located at FIELD ADDRESS, Township of Clay.
2. Sign graphics and fence location shall be approved by Clay Township prior to installation and shall be installed by the EBA in a manner acceptable to Clay Township.
3. The EBA shall present this signed Joint Agreement, as well as a signed 'Ephrata Baseball Association Signage Opportunities' form to Clay Township for review and approval.
4. Payments to the EBA, as agreed upon in the 'Ephrata Baseball Association Signage Opportunities' form, shall be received by the EBA no later than November 30th each year.
5. Signage terms will start on January 1st of each year and end on December 31st of each year.
6. The EBA will be responsible for removal of signs as term agreements expire or if payments as agreed upon in the 'Ephrata Baseball Association Signage Partnership Opportunities' form are not properly upheld.

IN WITNESS WHEREOF, the parties have executed this Agreement the date first written above.

EPHRATA BASEBALL ASSOCIATION

ATTEST:

Secretary

President

SIGNAGE BUISNESS PARTNER

ATTEST

Secretary

Chairman

From: Faith Kelleher <FKelleher@lancastercountypa.gov>
Sent: Monday, February 10, 2025 10:49 AM
To: Faith Kelleher; Kip Van Blarcom
Cc: Christine Le; Gwendolyn Newell; Joella Neff; Mark Huber; Renee Addleman
Subject: SAVE THE DATES – LCPD regional open houses – March 5, 11, and 19

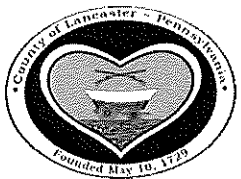
The Lancaster County Planning Department invites you to attend one of our three open houses this spring! Rather than doing it by region, we're hosting three events in and around the Metro area – and you're welcome to attend whichever event works for your schedule.

Please share the dates with your boards, commissions, and staff. We'll be following up soon with a flyer and Eventbrite links to sign up. The dates are:

- Wednesday, March 5 – Lunch 11:30-1:00 at Upper Leacock Township, 161 Newport Rd, Leola, PA 17540
- Tuesday, March 11 – Lunch 11:30-1:00 at the Lancaster County Public Safety Training Center, 101 Champ Blvd, Manheim, PA 17545
- Wednesday, March 19 – Breakfast 8:00-9:30 at West Lampeter Township, 852 Village Rd, Lancaster, PA 17602

Hope to see you there! We'll have a brief presentation and information stations where you can learn more about our current initiatives and check in with our staff.

Faith Kelleher



Faith Kelleher

Office Support III

Planning Department

County of Lancaster

150 North Queen Street – Suite 320, Lancaster, PA 17603

Phone: 717.299.8333 – Planning Website: lancastercountypa.gov/planning

fkelleher@lancastercountypa.gov

County Website: lancastercountypa.gov/

Note: The message and attachment(s) to this email are intended for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, printing, or copying of this communication is strictly prohibited. If you received this in error, please contact the sender and delete the original message, any attachment(s), and copies. Thank you for your cooperation.

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From: Morgan Regan <morganregan@lanasterconservation.org>
Sent: Thursday, February 6, 2025 1:22 PM
Subject: 2025 Municipal Outreach Meetings Invite

Good afternoon,

The Lancaster County Conservation District is hosting four municipal outreach meetings in March throughout the county. At these meetings, we hope to hear from you and also share some of the resources and programs we offer. All the meetings are held 8:30am – 10:30am, and breakfast will be provided. Each meeting will have the same content so please select a meeting that works best for you. Please RSVP by clicking [here](#) and filling out the form or call us at 717-299-5361 ext. 5. We hope to see everyone there!

March 6 - Upper Leacock Township Building
161 Newport Rd
Leola, PA 17540

March 13 - Ephrata Borough Building
124 S. State St
Ephrata, PA 17522

March 20 - East Drumore Township Building
925 Robert Fulton Hwy
Quarryville, PA 17566

March 27 - West Hempfield Township Building
3476 Marietta Ave
Lancaster, PA 17601

Morgan Regan | *Administrative Support Specialist*
1383 Arcadia Road, Room 200
Lancaster PA 17601
morganregan@lanasterconservation.org
P: (717) 299-5361 Ext. 2553
lanasterconservation.org



LANCASTER COUNTY
Conservation District
75 Years of Conservation • 1950-2025

LCCD's 51st annual Tree and Seedling Sale fundraiser is in full swing! [Order Online](#) or Mail our [Fillable Order Form](#). Please tell your friends they can support environmental education by purchasing a tree or perennial plant. The order deadline is March 7th, and order pick up is on April 11th at the Farm and Home Center.

LANCASTER CO. ASSOC. OF TWP. SUPERVISORS

5581 Old Phila. Pike
Gap, PA 17527
717-768-8059 (phone)
717-768-3660 (fax)
kpeachey@salisburytownship.org

DATE: February 12, 2025

TO: Township & Borough Supervisors/Council Members/Secretaries/Managers

FROM: LCATS Executive Committee

SUBJECT: Spring Meeting

MARCH 27, 2025
The Gathering Place
6 Pine Street, Mount Joy, PA
5:30 PM- Appetizers
6:00 PM- Dinner

We look forward to seeing everyone at our annual spring meeting. We will be inviting all members of the Lancaster County Delegation, Congressmen, County Commissioners and all Lancaster County municipalities. There will be no cost for this meeting this year (LCATS will cover the cost). This meeting will be eligible for the \$50 reimbursement and mileage (from your township).

Please list the names below of the Supervisors/Council Members/Secretaries/Managers that will be in attendance and fax to 717-768-3660 or email to kpeachey@salisburytownship.org by March 17, 2025. If you have any questions, please contact Kirsten at 717-768-8059.

MUNICIPALITY NAME _____

_____	_____
_____	_____
_____	_____

_____ # attending x \$0 = FREE

LCATS will be charged for each reservation, so please provide accurate numbers for attendees. If someone is unable to attend, please contact Kirsten immediately.